



Marine Corps Junior ROTC Program JROTC Unit Application

Table of Contents

Introduction.....	2
MCJROTC Unit Application and School Information.....	3
School Background Information (fillable .pdf).....	4
School Demographic Information (fillable .pdf).....	5
School Facilities Information (fillable .pdf).....	6 - 7

Mail complete MCJROTC Unit Applications to:
COMMANDING GENERAL
TECOM (C 46JR)
1019 ELLIOT RD
QUANTICO, VA 22134-5001



Introduction to Marine Corps Junior ROTC

The Marine Corps Junior Reserve Officers' Training Corps (MCJROTC) Program serves to develop informed and responsible citizens as well as a deep sense of pride and character in high school students. It is a unique program that stresses the learning of leadership skills that will enhance the lives of the young adults who participate.

In order to fulfill its mission, the Marine Corps JROTC Program seeks to fulfill the following objectives:

- Give students an appreciation for the origin, advantages and responsibilities of citizenship in our country.
- Develop in students an understanding of good leadership skills and the advantages of strong moral character.
- Promote in the students an understanding for the need and application of our national security.
- Develop in students a sense of pride and direction in their maturity and personal discipline.
- Teach students to understand and respect the need for constitutional authority as the foundation of a democratic society.

We value our partnership with schools across America. MCJROTC is at its essence a Leadership Education Program meant solely to develop character and citizenship. Although a comprehensive learning environment anchored in a military structure is not for all students, there is a body of defensible academic knowledge that clearly articulates the significant benefit to those that choose to participate. Our curriculum was the first to be nationally accredited under AdvancEd and is directly linked to National Standards. Responding to local challenges, MCJROTC programs can be implemented in any one of several configurations to include a traditional model, cluster, school within a school, and stand-alone academy. In an environment of fiscal challenges, many School Districts find a cooperative relationship attractive, allowing them to provide curricular and extra curricular options at a significantly lower cost. As partners, we share both common and unique expectations.

Your MCJROTC Program will be expected to not only excel during the school day, but also maintain robust extra curricular drill and rifle teams supporting the Program of Instruction (POI) and actively participate in community activities. School support for these activities is expected to be on par with support given to other like activities within the school.

There exists a contractual obligation for the school hosting the program to “provide a course of military instruction of not less than three academic years duration *as prescribed by the secretary of the military department concerned.*” This contractual language is lifted verbatim from USC 10 that provides the legislative basis for program and financial support to the school system from the Department of Defense. Thus the school is contractually obligated to execute the program as intended and reflected in the military services' POI, provide the facilities and support agreed to, and maintain minimum numbers of *qualified* participants. However, because we view our relationship as a true partnership we are most willing to discuss concerns that may reflect the ever-changing social context of public education. We are not adverse to changes in contractual agreements when mutually agreed to. With the same degree of resolve however, we maintain the expectation that the contractual obligations of both parties under public law will be fulfilled and that the execution of the Marine Corps' POI will be as directed and that facilities and other support arrangements are provided as intended.

Please feel free to contact us to discuss possible partnerships. I encourage you to apply for a Marine Corps JROTC unit.

Sincerely,
R. G. Oltman
Director, MCJROTC Program



Marine Corps Junior ROTC Program

Unit Application and Background Information

Instructions:

This application is a "fillable" form and should be completed on a computer, other than the required signature/date at the bottom of this page. To complete and save this application, be sure you have Adobe Reader 7 or above installed on your computer. To download or learn more about Adobe visit <http://www.adobe.com> or Google "Adobe Reader". When complete, print the entire application, sign and date by Superintendent of school district, and mail to:

**COMMANDING GENERAL
TECOM (C 46JR)
1019 ELLIOT RD
QUANTICO, VA 22134-5001**

MCJROTC Headquarters will email/mail verification when your school's unit application is received. If your school application meets MCJROTC criteria, a site visit will be arranged and conducted by a Regional Director for further unit consideration and placement on the list of approved host schools.

By direction of the governing authorities of

(Name of School District)

I,

(Name of Superintendent)

, hereby apply for establishment of a Marine Corps

Junior Reserve Officers' Training Corps (MCJROTC) Unit at

(Full Name of High School)

under the provisions of Public Law 88-647, the Reserve Officers' Training Corps Vitalization Act of 1964, Chapter 102, and Section 2031, Title 10, United States Code, as amended. I have reviewed the Terms of MCJROTC Unit Establishment and accept it in its entirety.

(Signature of Superintendent)

(Date)

School Background Information

Date of Application

Name of School

Address

City State Zip Code

School Phone # School Fax #

School Website

Name of School Principal Principal Phone #

School Contact Email

Name of School System or District

Address

City State Zip Code

Name of Superintendent Superintendent Phone #

Superintendent Email

Agency Accreditation

Type of School (please check those that apply below):

Public Private Vocational Technical Other, please describe:

3 year 4 year Other, please describe:

Type of School Schedule (please check one):

Traditional A/B Block 4 x 4 Block Modified Block/Traditional

The school is on (please check one):

Semesters Trimesters Other, please describe:

Number of Periods Per Day Length of Period (minutes)

Length/Dates of School Year Total Student Enrollment

School Demographic Information

Is the School Title I? Yes No Percent of Free/Reduced Lunch

Cohort drop-out rate, current SY (ex: SY 07 Freshmen (-) SY 10 Graduates with a difference expressed as a %)

Date the School is able to accept and open a MCJROTC Program

School Facilities Information

MCJROTC Instructor office spaces, classrooms, storage rooms, armory and rifle ranges should be co-located within the school building. The use of portable facilities on a permanent basis is discouraged.

MCJROTC Instructor Office(s)

The MCJROTC Program requires adequate space for military staff to accommodate files and reference materials. Additionally, the Senior Marine Instructor (SMI) should be provided a private office.

Dimensions of Instructor Office Space

Location of Instructor Office Space in relation to other MCJROTC facilities

MCJROTC Classroom(s)

The MCJROTC Program requires a minimum classroom space of at least 26' x 50' comprised of either two classrooms or a classroom that could divide into two areas in order to accommodate different level cadets. The school must provide all necessary desks, chairs and tables.

Dimensions of Classroom Space

Description of Classroom space

Uniform Storage Facility

The MCJROTC Program requires adequate space of the storage of government property. Additionally, the storage space **MUST** be secure. We require the following minimum spaces:

Property Storage - 1,000 square feet per 100-150 enrolled MCJROTC cadets

Training Aids - 300 square feet per 100-150 enrolled MCJROTC cadets

Dimensions of Uniform Storage Facility

Is the storage facility well-ventilated and dry? Yes No

Comments

School Facilities Information (continued)

Secure Storage Facility

The school must provide a suitable storage facility to ensure adequate safeguarding of all sensitive government property. The storage facility must be capable of being securely locked. For drill and marksmanship rifles, the school will provide satisfactory rifle rack(s) located inside the secure storage facility.

Dimensions of Secure Storage Facility

Is the storage facility well-ventilated and dry? Yes No

Comments

Marksmanship Training Area

The use of air rifles for familiarization is an important part of the overall training program and a part of our core curriculum. Training may be accomplished in a classroom if access can be limited with certainty and the dimensions of the room exceed 30' x 50'.

Description of Marksmanship facilities currently available

Drill Area

The MCJROTC Program requires a convenient paved area be provided as a drill site. The physical size of this area is dependent on unit cadet strength but should NOT be less than 80' x 40'.

Drill Area Surface

Dimensions of Drill Area

Location of Drill Area

Physical Fitness Area

The MCJROTC Program requires access to the gymnasium and other physical fitness areas (weight room, pull-up bars, etc.) on an equal basis with Physical Education classes not less than once a week for each class period.

Description of Physical Fitness facilities currently available